

Items of interest from Committee Meeting held on June 1st 2007

1. Matters Arising.

- **Permanent mementoes** for Junior award winners had been provided at the Klub dinner and seemed to have been much appreciated by their recipients.
- **Croeso 2008 Officials.** We have had three volunteers for Planner but none for Organiser. An advert for BOK News is probably needed.
- **Colour Leaflets.** Alan Honey had produced a flyer for the summer series and this had been circulated to schools using £300 of £400 provided as a grant by BOF for schools-club links. The consensus opinion was that a general leaflet was still needed.
- **AGM.** Youth Hostel booked for September 21st and notice now on web-site.

2. Reports

a) Captains.

- **JK:** Many successful results at the JK individual days as reported in the newsletter. 18 teams took part in the relays; best result was 4th for the M120+ team. Unfortunately several of the teams mispunched this year; nevertheless it was an enjoyable event and showed a lot of “team spirit” as runners were cheered along the run in to the finish.
- **British Championships:** Again many notable performances on day 1 also reported in the newsletter. 13 teams entered the relays, which may be unlucky for some, but congratulations to the W40 team for retaining the trophy.
- **Harvesters Relay:** One team of 7 has entered this event and we wish them luck (not sure whether they want us to wish for a clear night or a completely black one!)
- **Club Weekend 15th-17th June:** This is going ahead as planned to coincide with Midsummer on the Gower run by SBOC. Chris is controlling the event on Saturday as BOK’s contribution to the weekend. Details are on the SBOC website. About six family groups have expressed the intention of coming to the weekend and we hope that a few more will join us. Details of the campsite and an entry form for the 2X2 are now on the SBOC website.
- **Dorset Coast Path relay 7th July:** We have had some interest in this but not much so far. We have just about enough to field a team, but would be glad of some more runners (both long and short distance) If anyone would like to be involved but doesn’t want to run, they would be very welcome and could be very useful in providing transport between the legs.
- **Compass Sport Cup Final:** No progress as yet with booking a youth hostel, but Mike Forrest has agreed to investigate a youth hostel in the vicinity that is due to open in the Autumn.

Mike confirmed this. The hostel is near Ashby-de-la-Zouch, about 30 miles from the event, which was thought to be acceptable. Mike proposes to make a provisional booking for 50 people.

b) **Treasurer.** Mike Forrest had circulated a detailed report by email and went through some significant points for the committee.

- A £509 ‘Deficit on membership activities’ has resulted from a significant increase in copying and postage costs for the Newsletter, and subsidies for the annual dinner and the AGM. Following some discussion it was agreed to reduce the subsidy for the AGM buffet by charging £7.50 for adults, £5 juniors (actual cost £8.50 per head, room hire £62.50). It was also agreed that the dinner subsidy should be confined to speaker plus guest and junior/senior differences, with adult members paying the true cost.
- Events could be seen to have been more financially successful this year and, in addition, support from Klub members at the JK will bring in at least £1000 to the Klub.
- Depreciation on our SI equipment was quite high and there had been less hire income – it had been used at the British Champs and the NGOC Galoppen, but the NGOC Regional had been cancelled. In answer to a query as to how long it was expected to last, Mike said that the initial purchase had been

in 2000 with replacement in 2005, suggesting about 5 years.

- 'Grants and entry fees for members' had been less this year, arising from subsidies for Compass Sport Cup entries and coach, some loss on relay entries, and subsidies for the Peter Palmer relays and the Yvette Baker Trophy events. BOK may be able to claim from SWOA some of our expenses for representing the Southwest at the YBT final. Total membership numbers are back down to the 199 of 2004 and 2005, following an increase last year, produced mainly by free BOF membership offers to juniors which had not resulted in continuing membership.
 - The balance sheet shows £1000 on deposit with the Portman Building Society, which will generate a windfall of £200 when its takeover is complete. Our interest is paid gross, as we are registered as a 'Community Amateur Sports Club'. We also qualify for gift-aid.
 - Discussion of the profits from individual events led to a suggestion that we should re-consider whether the BOK First Aid squad could cover the BOKtrot as well as all local events. Katy Dyer's opinion on this, as First Aid squad leader, will be sought – a decision is not needed until next May.
 - Mike's report also included a draft of proposals for 'Membership and entry fees for 2008'. As membership activities had run at a loss this year, he proposed to increase Senior and Family fees by 50p each to £8.50 and £10.50, keeping Junior fees at £2.00. After some discussion it was agreed also to recommend an increase in Junior fees by the same amount, as they had been held at £2 for some years. Entry fees had been fixed at the AGM for the first time last year and the suggested amounts had proven to be at the right level. Mike recommended holding them at these levels for 2008 and this was agreed.
- c) **Secretary.** Email correspondence requiring report included:-
- Communication from our RDO concerning inclusion of orienteering in the August 2008 UK School Games, taking place in the Bath area. Wesport have asked Dudley Budden to produce a map of the University site, including Bushey Norwood. Schools orienteering will probably take place on the Bath University site in the weeks leading up to the main event.
 - Various communications concerning publicity for the JK and future events. These highlight our urgent need for a Publicity Officer. An advertisement will be produced for the next edition of the Newsletter.
 - Request from Bristol Parks and Sports Services department for assistance in developing orienteering-type activities in the 'Northern Slopes' area in south Bristol (near Dundry). Dudley has replied but received no response yet. Caution was advised, as it was thought that there had been no output from a similar exercise in the past.
- d) **SWOA Rep.** The minutes of the SWOA committee meeting which took place on April 18th had been circulated before the meeting. The Joe Lee punching system had again been discussed and it was said that the local YBT round next season will be held at the QO Galoppen, on September 16th, presumably using this system. The opinion was expressed that if this was the case the BOK team should go elsewhere.
- An extra SWOA meeting had been held on May 16th to discuss the new proposals on BOF Governance. It was felt that these proposals should be discussed at committee and then at the BOK AGM, if this would still be timely.
- e) **ASO Rep.** Peter Foster had sent his apologies and a draft proposal for an ASO Whistle Policy. As this had only been received on the day of the meeting it was agreed that discussion of it would take place at our next meeting in July. The Fixtures Secretary was very positive about ASO help in running events and felt that the situation was good.
- f) **Web-site.** Steve Horton had sent a report on web-site developments and copies of this were provided. The report contained several very sensible suggestions about publications and information recording before, at and after events. Actions arising from these were: preparation of an updated event flyer template; communication of Steve's suggestions to event organisers and Registration Team. On the issue of recording information, the Treasurer asked for the Registration Team also to be reminded of the importance of recording age classes on colour-coded courses as the BOF levy is significantly

different for seniors and juniors. This might also be a Computing Team issue and Mike's comment will also be conveyed to them. Finally, it was agreed that the summaries of committee meeting minutes which are prepared for the Newsletter could be published on the web-site.

5. Fixtures

a) Held since last committee.

29.04.07 BOKtrot Gare Hill; Organiser Tricia Walker, Planner Mark Dyer; Controller John Parfitt (SARUM). This had gone very well, with superb weather and a dry parking field.

09.05.07 to 04.07.07 Summer Informals; These were going well, with no event having an attendance of less than 30 people. The Leigh Woods event in particular had been very successful. The committee was reminded that this is Katy Dyer's last year in charge and a new coordinator must be found for next year.

The committee would like to thank all Officials and helpers for their hard work on these very successful events.

b) Future, including possible UBOC event and BNC.

The Fixtures Secretary circulated copies of the future programme as it currently stands. Note that most events from 2008 on are provisional.

10.06.07 BOK Colour-coded C4 Stock Hill; Planner Paul Gebbett, Controller Ian Cawley, Organiser Pat Benjamin. The forester had recently denied all knowledge of the event, but this was presumably due to bad communication at the F.E. end.

01.07.07 Adams/Avery Relays, Ashton Court; Organisers Fosters, Planners Grenfells, Controller Robin Walker. A new map will be available soon.

13.07.07 Schools Festival, Bath. May be registered through BOK.

15.07.07 Klub Champs, Leigh Woods. Planners/Organisers Clive and Jackie Hallett.

15.09.07 ASO League Score/CATI event Ashton Court; Organiser Peter Foster, Planner to be confirmed. Controller TBA.

07.10.07 ASO Lyncombe Ski Centre; Planner Jim Hayward, Organiser and Controller TBA

13.10.07 UBOC Informal, The Downs. Organiser Erinna Foley-Fisher. The committee agreed that BOK will provide controls etc. Manpower support may be a problem as this is the CS Cup Final weekend. Mike Forrest will liaise with Erinna as BOK contact and check that registration as a C5 is appropriate.

25.11.07 Galoppen and ASO League Cannop Ponds; Organiser Chris Farr, Planner Duncan Innes, Controller Bob Teed.

16.12.07 Christmas Novelty event, Penpole? Organiser/Planner Katy Dyer.

10.02.08 BOK/ASO league Tyntesfield; Organisers Grenfells, Planner Dave Parkin, Controller Mike Forrest.

23.02.08 British Night Champs, Forest of Dean; Organiser Mark Blackstone, other officials TBA.

There are problems with the venue for this event. New Beechenhurst cannot be used as BOK National event to be held there May 5th 2009 (24 months embargo). NGOC do not wish Sallowvallets to be used, but any NGOC event there in 2009 could only be Regional, as we already have permission for a National. NGOC will be asked again. Caerwent was suggested as a possible venue for BNC, but it may be used unpredictably for Army training.

16.03.08 BOK/ASO League. Silkwood; Organiser Stephanie Milne, Planner Phil Fawkner-Corbett, Controller Mark Dyer.

06.04.08 BOK District Walcombe; Organiser TBA, planner Chris Kelsey, Controller Phil; Warry.

11.05.08 BOKtrot/ASO Champs Brierley; Organiser and Planner TBA, Controller Bill Vigar.

15.06.08 BOK/ASO League, Purdown

05.10.08 BOK/ASO League, Leigh Woods

23.11.08 Galoppen and ASO League, Beacon Hill, Planners Alice Bedwell/Mark Saunders

14.12.08 Novelty or ASO, Lord's Wood?

01.02.09 BOK/ASO League, Tyntesfield

08.03.09 BOK/ASO League, Lyncombe

05.04.09 BOK/ASO League, Stock Hill

Dave Urch has agreed to be overall coordinator for the 3 days of 0007 2009. The ordering of the events was discussed. It might be better to suggest an NGOC Regional on the Monday, with a SWOC Middle race on the Saturday.

02.05.09 0007 Day 1. NGOC? Sallowvallets?

03.05.09 0007 Day 2 National, New Beechenhurst. Organiser Howard Thomas.

04.05.09 0007 Day 3. SWOC? Venue and Officials TBA.

13.12.09 BOK/ASO League? Yoxter

- c) **Entry fee discounts for helpers.** In discussion the following points were made. With web entry for Regionals it is no longer feasible for helpers to pay half the entry fee at the outset (and it may not be desirable anyway, as discount must only be given to those who actually did help). A list of actual helpers can easily be supplied after the event, from information gathered for the squad data-base. If bank details are held it should be straightforward for the Treasurer to make refunds from this list. This approach was agreed as desirable in principle.

6. Other Matters

- a) **Publicity.** The Klub has an urgent need for a Publicity Officer.

- b) **Mapping.** Dudley Budden reported as follows:-

- i) **Ashton Court POC.** The Council needs a new batch of maps, but prints in runs of 1000, which is undesirable with many changes needed. Currently BOK are providing batches of 100 and being reimbursed from sales. Apart from changes to the map, the suggested courses need re-designing.

Blaise Castle POC is also a problem at present with two batches of maps having been lost by the café and sales transferred to the ranger. The maps are also available at Ashton Court so that interested parties can be offered a new challenge.

Lyncombe / Ski Centre. Map almost finished but not yet required by the management, although old map almost useless. Charges have been negotiated, with Churchill School and Leisure Centre available for parking and a field offered for Assembly.

Tyntesfield. Map almost complete, with some updating needed.

Beacon Hill. Still to visit.

Bath University. Map to be extended for a full event.

- ii) **Purchase of Condes and OCAD upgrade.** After some discussion it was agreed that the Klub should purchase a club licence for Condes (which will enable any club member to prepare courses on an OCAD base map) and one upgrade of OCAD8 to OCAD9, to be held by Dudley, total cost about £320. OCAD will be asked about any plans for club licences, after consulting BOF Map Group.

- c) **Authorisation of minor expenditure.** It had been pointed out that at present any expenditure made without consulting the committee was strictly speaking against the Klub's constitution. What was needed was either a change to the constitution or an agreement by the committee to authorise such expenditure up to some sensible limits - £100 per occurrence up to £300 per year was suggested. This was clearly necessary, as all Organisers, Planners and Controllers routinely commit BOK to significant expense costs without consultation. A draft form of words will be produced for the next meeting. At that meeting the Committee must decide whether we have plenary powers to manage this proposed system or a change to the constitution is needed.

- d) **New committee members.** A new chairman will be needed in September, when Ian Cawley will stand down from both Chair and committee. Mike Forrest is also resigning from the post of Treasurer. Alan Honey's new posting may not be compatible with staying on the committee. Clearly the committee needs new recruits. Various possibilities were discussed.

7. Any Other Business

- **Alan Honey reported** that Liba Sheeran, the GB Squad physio who he had asked about speaking at the Klub dinner and who lives locally, would like to further her relations with the Klub and was interested in arranging a physio demonstration at a BOK event. This was greeted with enthusiasm. She will be asked what facilities she needs and what dates might be convenient. In connection with possible speakers Sally Thomas has discovered that Bath University contains a national tick expert.
- **Tricia Walker reported** that Katy Dyer is proposing to arrange a one-day First Aid course suitable for the First Aid squad and Level 2 coaches. SWOA are prepared to provide some support. BOK support was also agreed and the committee were strongly supportive.
- **General discussion** of the success of this year's dinner led to the conclusion that it was desirable to make an early decision on the date for next year. This will be considered at the next meeting.

8. Date of next meeting will be July 27th